

**Decision Maker:** GENERAL PURPOSES AND LICENSING COMMITTEE  
COUNCIL

**Date:** 10<sup>th</sup> April 2013  
22<sup>nd</sup> April 2013

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** CHANGES TO THE CONSTITUTION

**Contact Officer:** Graham Walton, Democratic Services Manager  
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** All

---

1. Reason for report

- 1.1 The Constitution Improvement Working Group has made a number of recommendations for minor changes to the Council's Constitution relating to the Council Procedure Rules and terms of reference for the Rights of Way Sub-Committee and the Health and Wellbeing Board.
- 

2. RECOMMENDATION(S)

- 2.1 That General Purposes and Licensing Committee considers the proposed changes to the Constitution and refers them to full Council for approval.
- 2.2 That Council approves the proposed changes to the Constitution.

### Corporate Policy

1. Policy Status: Existing Policy:
  2. BBB Priority: Excellent Council:
- 

### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £320,320
  5. Source of funding: 2012/13 revenue budget
- 

### Staff

1. Number of staff (current and additional): 8 (7.22 fte)
  2. If from existing staff resources, number of staff hours: N/A
- 

### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
- 

### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
- 

### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not applicable

### 3. COMMENTARY

3.1 The Constitution Improvement Working Group has proposed a number of minor changes to the Constitution. The proposed changes are –

- Enabling any five Councillors (three of whom must be members of the body concerned) to add an item to the agenda for the next scheduled meeting of the Council, a Committee or Sub-Committee, or where this will not allow the matter to be dealt with adequately, to have the matter considered at a special meeting.
- Setting a three-hour guillotine for meetings. This does not mean that meetings cannot take longer than three hours, but it does require that Chairmen and Committees consider at the three hour mark whether to continue.
- Clarifying the right of Councillors to ask supplementary questions by stating that this will normally be limited to one supplementary question.
- Reinforcing access to part 2 papers and meetings by Councillors.
- Setting out terms of reference for Rights of Way Sub-Committee and the Health and Wellbeing Board

3.2 The changes are set out as track-changes in [Appendix 1](#).

<b>Non-Applicable Sections:</b>	Policy/Legal/Financial/Personnel
Background Documents: (Access via Contact Officer)	Constitution of the London Borough of Bromley